

MWBE and Services Procurement Committee Report

8.3.2017 Meeting

Prepared by A. Fleischer

Meeting attended by: Board Chair Allen Williams, Charlie Benincasa, Bob Brown, Tom Richards; Savin Program Director Pépin Accilien, Savin Deputy Director Rolie Coleman; and General Counsel Ed Hourihan. RCSD Board Of Education Commissioner Cynthia Elliott attended this meeting.

Allen Williams convened the meeting at 7:34 a.m.

Action Items

1. Amendment #5 to Millennium Strategies (DWT - Phase 1)

Garrett Gruendike stated that this Amendment is a credit of \$17,591.67 which reflects the unused balance of their Phase 1 Agreement to reconcile their final invoice and close out Millennium's contract. This amount has been agreed upon, in writing, by the Consultant. Motion to move this item to the full Board for consideration at the monthly Board meeting on August 7, 2017 by Charlie Benincasa. Second by Tom Richards. Approved 4-0.

2. Amendment #4 to Campus CMG (CM - Monroe 1c)

Garrett Gruendike stated that this Amendment is a credit of \$3,501.11 which reflects the unused portion of their printing allowance (provided in Amendment 1) to reconcile their final invoice. This amount has been agreed upon, in writing, by the Consultant. Motion to move this item to the full Board for consideration at the monthly Board meeting on August 7, 2017 by Tom Richards. Second by Charlie Benincasa. Approved 4-0.

3. Amendment #1 to CJS Architects (AE - Monroe 2b)

Pépin Accilien stated that this Amendment is to add additional services for CJS Architects, in conjunction with M/E Engineering, to provide District Wide Technology (DWT) Phase 2b documents for NYSED approval. DWT 2b includes all projects in Phases 2b, 2c and 2d. DWT scope includes the following: data, phones, wireless access, security cameras, classroom sound and classroom interactive whiteboards and touchscreens. Motion to move this item to the full Board for consideration at the monthly Board meeting on August 7, 2017 by Charlie Benincasa. Second by Bob Brown. Approved 4-0.

4. FF&E – Purchase Order Reconciliation (Hertz)

Garrett Gruendike stated that he has completed the contract closeout and purchase order reconciliation for Furniture, Fixtures and Equipment (FFE) for School 12, Phase 1c. The supplier, Hertz, has agreed and confirmed the variance of \$2.40 in writing. Motion to move this item to the full Board for consideration at the monthly Board meeting on August 7, 2017 by Tom Richards. Second by Bob Brown. Approved 4-0.

5. Sub-consultant Insurance Waiver - Armor Security

Pépin Accilien stated that this request is for Edison's site security Consultant, Armor Security and Protection, to reduce the umbrella liability coverage from \$5M down to \$1M. Our insurance Consultant, Lawley Insurance, has advised that this is acceptable due to their limited scope of providing security services in the evenings and on weekends. Motion to move this item to the full Board for consideration at the monthly Board meeting on August 7, 2017 by Tom Richards. Second by Bob Brown. Approved 4-0.

6. Authorization to Bid - DWT (Security Cameras)

Pépin Accilien stated that we are asking for authorization to seek mini-bids for video surveillance components including hardware, software and installation services for the following projects: School 7, School 16, School Without Walls, and School 1/15. In the past we had generated purchase orders directly with Day Automation,

but with multiple projects with the same scope, bidding off the NYS OGS Contracts will ensure that we secure the best pricing. Tom Richards asked about the large spread shown for the budget (\$275K to \$425K). Pépin stated that the budget is \$425K, but that our Technology Consultant believes the actual cost will be closer to \$275K. Motion to move this item to the full Board for consideration at the monthly Board meeting on August 7, 2017 by Bob Brown. Second by Charlie Benincasa. Approved 4-0.

7. Change Orders to Monroe 2a Contractors

- #3, #6 and #7 to Manning Squires Hennig
- #1, #2 and #3 to Eastcoast Electric

Rob Skeele stated that the Change Orders to Manning Squires included the following: a procedural item to revise the insurance section in the front ends and an ongoing issue with temporary patching and repair to walls as removals are taking place behind marker boards requiring them to preserve the woodwork (at the Owner's request). The Change Orders to Eastcoast Electric are mostly found conditions and omissions in the documents due to walls and elevations (i.e. cutting into locker cases and duct cases (not metal) due to obstructions). Rob Skeele further noted that these Change Orders are coming out of contingency, but he will also be exhausting allowances. Motion to move this item to the full Board for consideration at the monthly Board meeting on August 7, 2017 by Bob Brown. Second by Tom Richards. Approved 4-0.

Non-Action/Discussion Items

1. Update: School 50-B/Maynard's Building

Mark AuClair provided a letter to the Board clarifying the discussions that took place at the July 17, 2017 meeting and laying out the bid activity and decisions going forward. Construction documents are on the street for all 3 packages including demolition, sitework, and roofing, with bids due August 31, 2017. Bid package No. 1 is for the Maynard's building demolition and site restoration for this fall 2017. Bid package No. 2 is for the Maynard's sitework including sports field, ornamental fence and RTA pull-off area for this fall 2017 through spring 2018. Bid package No. 3 is for the School 50 roof replacement work for summer 2018. Mark and the team will maximize the best utilization of the remaining Phase 1 funds through this newly structured bidding strategy of 3 packages with base bids and alternates.

2. School 1/15 Minority Participation Issue

Wayne Hermanson stated that the demolition and abatement Contractor, Mark Cerrone, is no longer in compliance with the WBE goal since their WBE subcontractor, Crosby Brownlie, has lost their certification. This phase of the project is 12 weeks long and they are 4 weeks in, so soliciting a new subcontractor at this time would have cost and schedule impacts. Tom Richards asked if they are meeting the other EBE requirements. ICO Jeff Wild confirmed that they are in compliance with the M/S/DBE requirements. Counsel Ed Hourihan noted that this could have legal repercussions in the future if a firm is disqualified and sees waivers being granted. Tom Richards stated that our reasonable/good faith efforts are not as scientific as we would like. The Board agreed to grant this waiver so the project can remain on schedule and Mark Cerrone will be encouraged to remain transparent and honest. ICO Baker Tilly will provide a formal letter/recommendation at Monday's monthly meeting. Motion to move this item to the full Board for consideration at the monthly Board meeting on August 7, 2017 by Tom Richards. Second by Bob Brown. Approved 4-0.

3. Update: School 1/15 Bid Opening

Shibel Jabaji, The Pike Company, stated that bids were opened yesterday, August 2, 2017. They received 2 general contractor bids, 3 mechanical contractor bids, 4 plumbing contractor bids, and 3 electrical contractor bids. The lowest apparent bidders will be de-scoped August 4, 2017. Overall, the lowest base bid came in \$765K under budget, allowing recommendation to the Board to accept the following alternates: site playground equipment and surface, drop off loop, sidewalks, refinishing existing casework, sheet vinyl flooring with border

in all corridors, and wall cabinets above cubbies in various rooms. Board members asked about the open shop Contractor, Holdsworth Klimowski, and the team stated that they will submit all necessary paperwork showing NYS approved apprenticeship affiliation and agreement of the minimum 5% self-performance requirement. SED approval has not been granted for this project, so award may be anticipated at the Board's special meeting August 21, 2017. No action to forward this item to the full Board for consideration at the monthly Board meeting on August 7, 2017.

Meeting adjourned at 8:24 a.m.

The Finance Committee meeting began at 8:24 a.m. and concluded at 8:49 a.m. (see Finance Committee Report)

At 8:49 a.m. Allen Williams asked the Committee to go into Executive Session to discuss personnel matters pursuant to New York Public Officer's Law Section 105(f).

Motion by Charlie Benincasa

Second by Bob Brown

Approved 4-0